



UNIVERSITAS PGRI YOGYAKARTA

Jl. PGRI I Sonosewu No. 117 Yogyakarta - 55182 Telp. (0274) 376808, 373198, 373038 Fax. (0274) 376808

E-mail : info@upy.ac.id

PETIKAN

KEPUTUSAN REKTOR UNIVERSITAS PGRI YOGYAKARTA

Nomor : 115.1/SK/REKTOR-UPY/IX/2023

Tentang

PENGANGKATAN DOSEN PENGAMPU MATA KULIAH SEMESTER GASAL TAHUN AKADEMIK 2023/2024 DI LINGKUNGAN UNIVERSITAS PGRI YOGYAKARTA

DENGAN RAHMAT TUHAN YANG MAHA ESA
REKTOR UNIVERSITAS PGRI YOGYAKARTA

Menimbang : dst.
Mengingat : dst.
Memperhatikan: dst.

MEMUTUSKAN


Menetapkan : PENGANGKATAN DOSEN PENGAMPU MATA KULIAH SEMESTER GASAL TAHUN AKADEMIK 2023/2024 DI LINGKUNGAN UNIVERSITAS PGRI YOGYAKARTA

- Pertama : Mengangkat Saudara yang namanya tersebut pada lajur 2 Lampiran keputusan ini sebagai Dosen Pengampu Mata Kuliah pada Semester Gasal Tahun Akademik 2023/2024.
- Kedua : Menugaskan kepada para Dosen Pengampu Mata Kuliah dimaksud untuk melaksanakan pembelajaran matakuliah sebagaimana tercantum pada lajur 3 lampiran keputusan ini dengan sebaik-baiknya dan kepada yang bersangkutan diberikan honorarium sesuai dengan ketentuan yang berlaku di UNIVERSITAS PGRI YOGYAKARTA
- Ketiga : Keputusan ini berlaku sejak tanggal ditetapkan, dengan ketentuan bahwa segala sesuatunya akan ditinjau kembali apabila terdapat kekeliruan dalam penetapan ini.

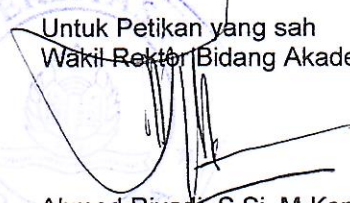
PETIKAN Keputusan ini disampaikan kepada yang bersangkutan untuk dipergunakan sebagaimana mestinya.

Ditetapkan di : Yogyakarta
Pada tanggal : 01 September 2023
Rektor,

ttd

Dr. Ir. Paiman, M.P. 
NIS. 19650916 199503 1 003

Untuk Petikan yang sah
Wakil Rektor Bidang Akademik dan Kelembagaan


Ahmad Riyadi, S.Si, M.Kom
NIS. 19690214 199812 1 006

Tembusan disampaikan kepada :

1. Para Wakil Rektor
2. Para Dekan dan Direktur
3. Para Ketua Program Sarjana

Lampiran Keputusan Rektor Universitas PGRI Yogyakarta

Nomor : 115.2/SK/REKTOR-UPY/IX/2023


Tanggal : 01 September 2023

NO.	NAMA PENGAJAR & NIDN	MATA KULIAH	KODE MK	SKS	SEMESTER/ KELAS	PROGRAM
1. s.d 100						
101	Drs. Makin, M.Pd. 0007115903	Analisis Perubahan Tingkah Laku Penelitian Tindakan Bimbingan dan Konseling Manajemen Bimbingan dan Konseling	KKM42135 K 42260 KKM 42151	2 2 2	III/ A1, A2 VII/ A1 VI/ A2, A3	Program Sarjana Bimbingan dan Konseling Program Sarjana Bimbingan dan Konseling Program Sarjana Bimbingan dan Konseling
102 Dst.						

Untuk Petikan yang sah:

Wakil Rektor Bidang Akademik dan Kelembagaan



Ahmad Riyadi, S.Si., M.Kom
NIS. 19690214 199812 1 006 

Rektor

ttd

Dr. Ir. Paiman, M.P
NIS. 19650916 199503 1 003



Universitas PGRI Yogyakarta

Jl. PGRI I Sonosewu No. 117 Yogyakarta Telp. 0274-376808, 373198 Fax. 0274-376808

DAFTAR HADIR KULIAH

Program Studi : Bimbingan dan Konseling
Tahun Akademik : 2023/2024
Semester : GASAL
Dosen : MAKIN [07115903]

Kode Matakuliah : K42172
Matakuliah : PENELITIAN TINDAKAN BIMBINGAN DAN KONSELING
Bobot : 2 SKS
Kelas : A1P20

Semester :
Hari :
Pukul : 00:00 s.d. 00:00
Ruang :

No	NP Mahasiswa	Nama Mahasiswa	B/U/P	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Jumlah Hadir	% Hadir
1	18144200117	MUHAMMAD RIDHO NANDA AGILVI		Had	Had	Had	Had	Had	Had	Had	-	Had	Had	Had	Had	Had	Had	-	13	
2	20144200003	ABYU RIZQI WIBOWO		Had	Had	Had	Had	Had	Had	Had	A	-	Had	Had	Had	-	-	Had	12	
3	20144200004	MUHAMMAD HAMDAN		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	-	-	Had	11	
4	20144200005	QUROTA AYUNISA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	13	
5	20144200006	ALIFIA SHAFIA ARNIKARINI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	-	14	
6	20144200008	MUTIA CANDRA DELA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15	
7	20144200009	GAGAT WIRADI NAROTAMA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15	
8	20144200010	DESTIN ARSYALIANI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15	
9	20144200013	DEWI WULANDARI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15	
10	20144200021	KHOIRUNISA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	-	14	
11	20144200022	JENI FLOWENA PURBA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15	
12	20144200026	NANDA NADILA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	14	
13	20144200027	VALENTINA TEUBUN		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	14	
14	20144200034	PUNGGUH REZAWAN		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15	
15	20144200038	AISYAH FITRIAH		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	13	
16	20144200042	IHSAN KURNIA PUTRA																		
17	20144200046	BAGAS DEWANTARA																		
18	20144200047	RINO CANDRA KUSUMA PUTRA																		
19	20144200049	ZUANADA PUTRI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	13	
20	20144200055	DEWI NATA ROSA PRASETYA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	14	



Universitas PGRI Yogyakarta

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DAFTAR HADIR KULIAH

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Tahun Akademik : 2023/2024
Semester : GASAL
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Bobot : 2 SKS
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Hari :
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Ruang :

No	NP Mahasiswa	Nama Mahasiswa	B/U/P	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Jumlah Hadir	% Hadir
21	20144200061	ZAKIA AMELIA PUTRI		<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	14	
22	20144200064	DINDA SABILA EL RAHMAH		<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	15	
23	20144200066	DEWI RIZA UMAMI		<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	15	
24	20144200068	DENI GUNAWAN																		
25	20144200074	NEEMA ELSAVANAH FAUZIA										<i>[Signature]</i>								
26	20144200076	SEKAR AYU KINANTI																		
27	20144200079	MUSA ASYARI																		

28. 20149200018 Kurnia Eka pratama
29. 13149200068 Annisa Andhika C

<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	-	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	-	13	
<i>[Signature]</i>	<i>[Signature]</i>	-	-	<i>[Signature]</i>	-	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	-	11



**PRESENSI DOSEN MENGAJAR
TA. 2023/2024 Sem. GASAL**

Program Studi : BIMBINGAN DAN KONSELING

Mata Kuliah : PENELITIAN TINDAKAN BIMBINGAN DAN KONSELING

Bobot : 2 SKS

Dosen : Drs. Makin, M.Pd

Kelas : A3

Hari : Kamis

Pukul : 10.20-12.00

Ruang : 306

TM	Tanggal	Pokok Bahasan	Jml Mhs	Paraf
I	14-09-2023	Orientasi, penyampaian RPS dan kontrak kuliah	22	
II	21-09-2023	Konsep Dasar Penelitian Tindakan BK	22	
III	28-09-2023	Tujuan Penelitian Tindakan BK	21	
IV	05-10-2023	Karakteristik Penelitian Tindakan BK	21	
V	12-10-2023	Kajian pustaka dan tindakan hipotetik	21	
VI	19-10-2023	Perencanaan Tindakan	21	
VII	26-10-2023	Pelaksanaan Tindakan	20	
VIII	02-11-2023	Refleksi dalam Penelitian Tindakan BK	17	
IX	09-11-2023	Revisi Rencana Tindakan	18	
X	16-11-2023	Pengumpulan data	21	
XI	23-11-2023	Analisis data	22	
XII	30-11-2023	Penyusunan proposal PTBK	22	
XIII	07-12-2023	Presentasi dan diskusi proposal	18	
XIV	14-12-2023	Presentasi dan diskusi proposal	20	
XV	19-12-2023	Refleksi materi kuliah	14	
XVI	11-01-2023	UAS		



**FAKULTAS KEGURUAN DAN ILMU PENDIDIKAN
UNIVERSITAS PGRI YOGYAKARTA**

KONTRAK PERKULIAHAN

Nama Dosen : Drs. Makin, M.Pd
Mata Kuliah : Penelitian Tindakan Bimbingan dan Konseling
Program Studi : Bimbingan dan Konseling
Kelas/Angkatan : A1/2020
Semester : Gasal
Tahun Akademik : 2023/2024

CAPAIAN PEMBELAJARAN/LEARNING OUTCOME

1. Mampu mendeskripsikan karakteristik Penelitian Tindakan (Action Research)
2. Mampu mendeskripsikan alur pelaksanaan Penelitian Tindakan Bimbingan dan Konseling
3. Mampu mendeskripsikan cara pengumpulan dan analisis data Penelitian Tindakan Bimbingan dan Konseling
4. Mampu membuat rancangan Penelitian Tindakan Bimbingan dan Konseling

SOFTSKILLS

1. Mampu menunjukkan sikap dan kesadaran bertakwa kepada Tuhan Yang Maha Esa
2. Mampu menunjukkan sikap dan semangat ilmiah yang tinggi untuk memperkuat jati diri calon guru/peneliti.
3. Mampu menunjukkan sikap dan tanggung jawab berkolaborasi dalam membuat rancangan penelitian.
4. Mampu menginternalisasi nilai-nilai dan budaya meneliti yang perlu dikembangkan sebagai calon guru dan peneliti.

BAHAN KAJIAN

1. Hakikat penelitian tindakan (Action Research)
2. Model dan pelaksanaan Penelitian Tindakan Bimbingan dan Konseling
3. Prosedur Penelitian Tindakan Bimbingan dan Konseling
4. Rancangan/proposal Penelitian Tindakan Bimbingan dan Konseling

KETENTUAN /KESEPAKATAN

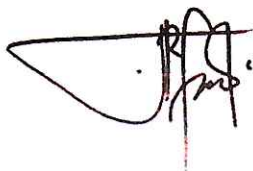
1. Kehadiran mahasiswa dalam kuliah minimal 75 % dari total tatap muka.
2. Toleransi Keterlambatan kuliah maksimal 15 menit
 - a. Mahasiswa terlambat lebih dari 15 menit tidak diperkenankan ikut kuliah (kecuali ada alasan yang diterima dosen).
 - b. Dosen terlambat lebih dari 15 menit kuliah ditiadakan (kecuali ada pemberitahuan kepada mahasiswa) dan diganti hari lain.
3. Setiap bahan kajian dilakukan ujian dan remidi.
4. Mahasiswa wajib mengikuti UAS.
5. Dalam perkuliahan / konsultasi dengan dosen, mahasiswa wajib berperilaku sopan (berbicara, berpakaian) dan menghargai.
6. Mahasiswa wajib bersepatu, atasan baju (bukan kaos), dan bawahan non jeans.

7. Senin-Rabu wajib berpakaian:
- wanita menggunakan rok non jeans dan sepatu pantofel
 - laki-laki menggunakan celana non jeans dan sepatu pantofel.

PENILAIAN HASIL BELAJAR

No	Uraian	Bobot (%)
1.	Karakteristik Penelitian Tindakan Bimbingan dan Konseling	10
2.	Mengembangkan fokus masalah dan tujuan Penelitian Tindakan BK	15
3.	Alur pelaksanaan Penelitian Tindakan Bimbingan dan Konseling	10
4.	Pengumpulan dan analisis data Penelitian Tindakan Bimbingan dan Konseling	20
5.	Sistematika rancangan proposal dan laporan Penelitian Tindakan BK	20
5.	UAS	15
6.	Partisipasi	10
Total		100

Ketua Program Studi,



Drajat Edy Kurniawan, M.Pd
NIS. 19901124 201604 1 008

Dosen Pengampu,



Drs. Makin, M.Pd
NIP. 195911071987031002

Yogyakarta, 9 September 2023
Ketua Kelas /Angkatan





PRESENSI UJIAN AKHIR SEMESTER GASAL
TAHUN AKADEMIK 2023/2024

Program Studi : BIMBINGAN DAN KONSELING -- S1

Kelas : A1P20

Matakuliah : PENELITIAN TINDAKAN BIMBINGAN DAN KONSELING

Ruang : 306

Kode MK : K42172

Hari/Tanggal : Selasa, 09-01-2024

Dosen : MAKIN,

Waktu : 08:00 - 09:30

No	NPM	Nama Mahasiswa	B/U/P	Tanda Tangan	Nilai
1	18144200068	ARRAFIE ANDHIKA CHANDRA			C
2	18144200117	MUHAMMAD RIDHO NANDA AGILVI	B		B-
3	20144200003	ABYU RIZQI WIBOWO	B		C
4	20144200004	MUHAMMAD HAMDAN	B		B-
5	20144200005	QUROTA AYUNISA	B		B
6	20144200006	ALIFIA SHAFA ARNIKARINI	B		A-
7	20144200008	MUTIA CANDRA DELA	B		A-
8	20144200009	GAGAT WIRADI NAROTAMA	B		A
9	20144200010	DESTIN ARSYALIANI	B		A
10	20144200013	DEWI WULANDARI	B		A-
11	20144200015	KHUSNUL KUMALA SANTI	B		E
12	20144200018	KURNIA EKA PRATAMA	B		B-
13	20144200021	KHOIRUNISA	B		B
14	20144200022	JENI FLOWENA PURBA	B		A-
15	20144200026	NANDA NADILA	B		B
16	20144200027	VALENTINA TEUBUN	B		A-
17	20144200034	PUNGGUH REZAWAN	B		A-
18	20144200038	AISYAH FITRIAH	B		A-
19	20144200042	IHSAN KURNIA PUTRA	B	Asistensi Mengajar.	A
20	20144200049	ZUANADA PUTRI	B		B
21	20144200055	DEWI NATA ROSA PRASETYA	B		B
22	20144200061	ZAKIA AMELIA PUTRI	B		A-
23	20144200064	DINDA SABILA EL RAHMAH	B		A
24	20144200066	DEWI RIZA UMAMI	B		A
25	20144200068	DENI GUNAWAN	B		E

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PRESENSI UJIAN AKHIR SEMESTER GASAL
TAHUN AKADEMIK 2023/2024

Program Studi : BIMBINGAN DAN KONSELING – S1
Matakuliah : PENELITIAN TINDAKAN BIMBINGAN DAN KONSELING
Kode MK : K42172
Dosen : MAKIN,

Kelas : A1P20
Ruang : 306
Hari/Tanggal : Selasa, 09-01-2024
Waktu : 08:00 - 09:30

No	NPM	Nama Mahasiswa	B/U/P	Tanda Tangan	Nilai
26	20144200074	NEEMA ELSAVANAH FAUZIA	B		B
27	20144200076	SEKAR AYU KINANTI Asistensi mengajar	B		A

Pengawas

- Citra Murti A.
- Makn
-
-

(

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Yogyakarta 09-01-2024

MAKIN,