



FAKULTAS KEGURUAN DAN ILMU PENDIDIKAN  
UNIVERSITAS PGRI YOGYAKARTA

**KONTRAK PERKULIAHAN**

Nama Dosen : Dr. Siti Maisarah, MPA  
Mata Kuliah : Manajemen Pendidikan  
Program Studi : Pendidikan Guru Sekolah Dasar  
Kelas/Angkatan : A4 / 2021  
Semester : Genap  
Tahun Akademik : 2022/2023

**CAPAIAN PEMBELAJARAN/LEARNING OUTCOME**

Setelah mempelajari mata kuliah ini, mahasiswa dapat memiliki kemampuan memahami berbagai hal yang berhubungan dengan manajemen pendidikan dan kepemimpinan pendidikan.

**SOFTSKILLS**

Menerapkan pemikiran logis, kritis, sistematis dan inovatif dalam bidang manajemen pendidikan dan kepemimpinan pendidikan.

**BAHAN KAJIAN**

Konsep manajemen pendidikan, manajemen pendidikan dan operasionalnya di sekolah, manajemen berbasis sekolah, manajemen mutu terpadu dan kepemimpinan pendidikan.

**KETENTUAN /KESEPAKATAN**

1. Kehadiran mahasiswa dalam kuliah minimal 75 % dari total tatap muka.
2. Toleransi keterlambatan kuliah maksimal 15 menit
  - mahasiswa terlambat lebih dari 15 menit tidak diperkenankan ikut kuliah (kecuali ada alasan yang diterima dosen).
  - Dosen terlambat lebih dari 15 menit kuliah ditiadakan (kecuali ada pemberitahuan kepada mahasiswa) dan diganti hari lain.
3. Mahasiswa wajib mengikuti UAS
4. Dalam perkuliahan/konsultasi dengan dosen, mahasiswa wajib berperilaku sopan (berbicara, berpakaian).
5. Mahasiswa wajib bersepatu, atasan baju (bukan kaos), dan bawahan non jeans
6. Senin – Jumat wajib berpakaian : wanita menggunakan rok/celana non jeans, laki-laki menggunakan celana non jeans, sepatu fantofel

**PENILAIAN HASIL BELAJAR**

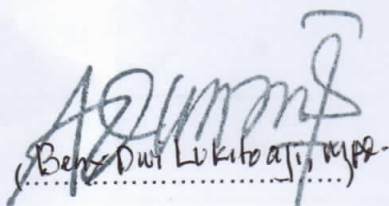
No	Uraian (bahan kajian)	Bobot (%)
1.	Konsep Manajemen Pendidikan	15
2.	Manajemen pendidikan dalam operasionalnya di sekolah	15
3.	Manajemen berbasis di sekolah dan Manajemen mutu terpadu	30
4.	Kepemimpinan pendidikan	15
5.	UAS	15
6.	Partisipasi	10
<b>Total</b>		<b>100</b>

Yogyakarta, .....


Ketua Program Studi,

Dosen Pengampu,

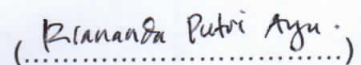
Ketua Kelas /Angkatan



(Beni Dwi Lukitaji, M.Pd.)



(Dr. Siti Maisarah, M.Pd.)



(Rizananda Putri Ayu)



PRESENSI DOSEN MENGAJAR

TA. 2022/2023 Sem. GENAP

Program Studi : PENDIDIKAN GURU SEKOLAH DASAR  
Matakuliah : MANAJEMEN PENDIDIKAN [KKM46236]  
Bobot : 3 SKS  
Dosen : SITI MAISAROH [0516096901]

Kelas : A4-21  
Hari : -  
Pukul : 00:00 s.d. 00:00  
Ruang : -

Pert	Tanggal	Pokok Bahasan	Sub-Pokok Bahasan	Jml Mhs	Paraf
I	7/3-23	Kontrak Kuliah	Orientasi perkuliahan & Kontrak belajar		f
II	14/3-23	Konsep Dasar Manajemen	Manajemen secara Umum		f
III	21/3-23	"	Manajemen Pendidikan		f
IV	28/3-23	"	Pendekatan manajemen pendidikan		f
V	4/4-23	Manajemen Binaan Operasionalnya di Sekolah	Manajemen peserta didik		f
VI	11/4-23	"	Manajemen pembidik & tenaga kependidikan		f
VII	18/4-23	"	Manajemen Kurikulum		f
VIII	25/4-23	"	Manajemen Sarana prasarana		f
IX	2/5-23	"	Manajemen Keuangan		f
X	9/5-23	"	Manajemen ketertusahaan dan Husemas		f
XI	16/5-23	Manajemen Sekolah	Manajemen berbasis Sekolah		f
XII	22/5-23	"	Manajemen Mutu terpadu		f
XIII	30/5-23	Kepemimpinan	Kepemimpinan pendidikan		f
XIV	6/6-23	"	Kepemimpinan kharismatik, Partisipatif dan Demokratis		f
XV	13/6-23	"	Kepemimpinan Transformasional, Transaksional, Primal & pancasila		f



DAFTAR HADIR KULIAH

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Tahun Akademik : 2022/2023
Semester : GENAP
Dosen : SITI MAISAROH [0516096901]

Kode Matakuliah : KKM46236
Matakuliah : MANAJEMEN PENDIDIKAN
Bobot : 3 SKS
Kelas : A4-21

Semester : 04
Hari : -
Pukul : 00:00 s.d. 00:00
Ruangan :

Table with 20 columns (No, NP Mahasiswa, Nama Mahasiswa, BU/P, 1-15, Jumlah Hadir) containing attendance records for 20 students across 15 sessions.



DAFTAR HADIR KULIAH

Program Studi : PENDIDIKAN GURU SEKOLAH DASAR  
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Kelas : A4-21

Semester : 04  
Hari :  
Pukul :  
Ruangan :  
: 00:00 s.d. 00:00

No	NP Mahasiswa	Nama Mahasiswa	B/U/I/P	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Jumlah Hadir
21	21144600168	ELINDA NAWANSARI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
22	21144600170	SALMA NURMELIA RIYANDARI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
23	21144600171	RADITYA YASA ALHAMDANI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
24	21144600172	WENING KUSUMAWATI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
25	21144600174	NESSA FARRANIA PURWADHI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
26	21144600175	FATANIA MAULIDA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
27	21144600176	ARINA ROCHMAH FADHILA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
28	21144600177	ANDINA PUJI LESTARI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
29	21144600178	SILVIA ARIYANI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
30	21144600179	DEFAN ALIF HIDAYAT		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
31	21144600180	ANISA PANGESTI MNUSEFER		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
32	21144600181	TITIS PRATIWI		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
33	21144600148	Ucanica noviana yunita		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
34	21144600158	Muhammad Rizky Kimanandita		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
35	21144600165	RIZKI EKA ZUDA		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
36	19144600080	Ibrok'im Syahrul Akbar		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15
37	21144600173	Kesya Paradita Putri		Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	Had	15