

Presensi Perkuliahan Semester Gasal Tahun Akademik 2023/2024

VISI

pada tahun 2043 menjadi Program Studi unggul, menghasilkan lulusan Sarjana Bimbingan dan Konseling yang bertakwa, profesional, inovatif, memiliki komitmen nasional, dan berwawasan global

MISI

mengembangkan tata kelola Program Studi yang efektif, efisien, demokratis, transparan, dan stabil untuk mewujudkan organisasi yang kuat, dan mempunyai daya saing yang tinggi. mengoptimalkan pendayagunaan sumberdaya yang dimiliki dalam penyelenggaraan pendidikan akademik dan/atau profesional untuk menghasilkan sarjana Bimbingan dan Konseling yang bertakwa, profesional, inovatif, memiliki komitmen nasional dan berwawasan global.

mengoptimalkan pandayagunaan sumberdaya yang dimiliki dalam penyelenggaraan kegiatan penelitian Bimbingan dan Konseling sebagai pengembangan ilmu pengetahuan, teknologi, seni.

mengoptimalkan pendayagunaan sumberdaya yang dimiliki dalam penyelenggaraan kegiatanabdian pada masyarakat untuk mewujudkan kesejahteraan masyarakat, bangsa dan negara.

Mata Kuliah

**Ketrampilan Dasar
Konseling**

Dosen Pengampu

**Arum Setiowati, M.Pd
Fiki Febrian, S.Pd., M.Psi., Kons**

Kelas

A2.22

**Program Studi Bimbingan dan Konseling
FKIP-UPY
2023**

DAFTAR HADIR KULIAH

Program Studi : Bimbingan dan Konseling
 Tahun Akademik : 2023/2024
 Semester : GASAL
 Dosen : ARUM SETIOWATI [0529116401]

Kode Mata Kuliah : KKM42130
 Mata Kuliah : KETERAMPILAN DASAR KONSELING
 Bobot : 3 SKS
 Kelas : A2.21

Tanggal :
 Hari :
 Ruang :
 08:00 s.d. 09:00

No	NP Mahasiswa	Nama Mahasiswa	B.U.P	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Jumlah Hadir	% Hadir
1	21144200096	AHMAD FITHRATUL HAQ		-			I	S				✓								
2	22144200002	OKTAVIAN DWI WIBOWO										✓								
3	22144200003	UMMI SALMAH										✓								
4	22144200007	YUANTARI ISADORA										✓								
5	22144200008	TANTIA NOVITIANINGRUM										✓								
6	22144200015	TIRTA PUTRI DHESTIRA										✓								
7	22144200018	NAVIRA WINDYANA										✓								
8	22144200019	NISA ANUL FATIMAH										✓								
9	22144200021	WAHYU ARISTYA EFFENDI										✓								
10	22144200022	SATRIA GIOA ANALECTIKA										✓								
11	22144200028	MARIA OKTA AVILA HIKO										✓								
12	22144200029	TARBITA DWI FAJARIENNA										✓								
13	22144200034	SISCHA APRILIA SAPUTRY										✓								
14	22144200036	RAHFAH										✓								
15	22144200038	YUNI DWI LESTARI										✓								
16	22144200048	SEPTIRA NISA ANDRIANI										✓								
17	22144200049	MUHAMMAD ZAKI AZZAINISCHIBI										✓								
18	22144200051	WULAN NUR HALIZAH										✓								
19	22144200052	SRI MURNI										✓								
20	22144200053	VINA RAHMADANI										✓								

DAFTAR HADIR KULIAH

Program Studi : BIMBINGAN DAN KONSELING
 Tahun Akademik : 2023/2024
 Semester : GASAL
 Dosen : ARUM SETIOWATI (0529115401)

Kode Mata kuliah : KKM42130
 Mata kuliah : KETERAMPILAN DASAR KONSELING
 Bobot : 2 SKS
 Kelas : A2.22

Semester
 Hari
 Pokok
 Ruang
 10:00 - 11:30

No	NP Mahasiswa	Nama Mahasiswa	BUP	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Jumlah hadir	0 hadir
21	22144200056	VIOLA PUSPA KIRANA		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
22	22144200057	NURUL AULIA		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
23	22144200058	RAHMA SHIRLY AMALIA		Shirly	Shirly	Shirly	Shirly	Shirly	Shirly	Shirly	Shirly	✓	Shirly	Shirly	Shirly	Shirly	Shirly	Shirly		
24	22144200059	MUHAMMAD SYAJFUL HAQ		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
25	22144200060	RINDIANI DWI RAMADHAN		S	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
26	22144200067	TAZKIA IMANI FATMAH		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
27	22144200068	GURROTA A'YUN HIKMAWATI		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
28	22144200072	LILIS SUYATMI		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
29	22144200073	RADITHYA DAFFA PRADIPTA		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
30	22144200077	NAJJA FAJZA AZARINE		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
31	22144200080	ADITYA DWI MAHENDRA		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		
32	22144200082	NURUL ANAM		Had	Had	Had	Had	Had	Had	Had	Had	✓	Had	Had	Had	Had	Had	Had		

33 22144200089 Reto Fauzan Rachmah



FAKULTAS KEGURUAN DAN ILMU PENDIDIKAN
UNIVERSITAS PGRI YOGYAKARTA

KONTRAK PERKULIAHAN

Nama Dosen : Arum Setiowati, M.Pd
Mata Kuliah : Keterampilan Dasar Konseling
Program Studi : Bimbingan dan Konseling
Kelas/Angkatan : A2/2022
Semester : Gasal
Tahun Akademik : 2023/2024

CAPAIAN PEMBELAJARAN/LEARNING OUTCOME

mahasiswa mampu menjelaskan dan menerapkan keterampilan dasar konseling dalam setting pendidikan khususnya layanan bimbingan dan konseling dengan baik.

SOFTSKILLS

mahasiswa memiliki kemampuan komunikasi yang efektif, rasa empati, tanggap dan peduli terhadap permasalahan siswa

BAHAN KAJIAN

Buku The Art of Helping (Carehuff)
Buku keterampilan dasar konseling (Aofyan Willis)

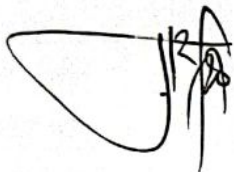
KETENTUAN /KESEPAKATAN

1. Kehadiran mahasiswa dalam kuliah minimal 75 % dari total tatap muka.
2. Toleransi Keterlambatan kuliah maksimal 15 menit
 - a. Mahasiswa terlambat lebih dari 15 menit tidak diperkenankan ikut kuliah (kecuali ada alasan yang diterima dosen).
 - b. Dosen terlambat lebih dari 15 menit kuliah ditiadakan (kecuali ada pemberitahuan kepada mahasiswa) dan diganti hari lain.
3. Setiap bahan kajian dilakukan ujian dan remidi.
4. Mahasiswa wajib mengikuti UAS.
5. Dalam perkuliahan / konsultasi dengan dosen, mahasiswa wajib berperilaku sopan (berbicara, berpakaian) dan menghargai.
6. Mahasiswa wajib bersepatu, atasan baju (bukan kaos), dan bawahan non jeans.
7. Senin-Rabu wajib berpakaian:
 - a. wanita menggunakan rok non jeans dan sepatu pantofel
 - b. laki-laki menggunakan celana non jeans dan sepatu pantofel.

PENILAIAN HASIL BELAJAR

No	Uraian	Bobot (%)
1.	Tugas review artikel	30..
2.	menyusun makalah	15...
3.	presentasi	30..
4.		...
5.		...
5.	UAS	15
6.	Partisipasi	10
Total		100

Ketua Program Studi,



Drajat Edy Kurniawan, M.Pd
NIS. 19901124 201604 1 008

Dosen Pengampu,



(.....
Arum Setiowati

Yogyakarta, September 2023

Ketua Kelas / Angkatan A2- / 2022



(.....
M. Zaki A



PRESENSI DOSEN MENGAJAR

TA. 2023/2024 Sem. GASAL

Program Studi : BIMBINGAN DAN KONSELING
 Matakuliah : KETERAMPILAN DASAR KONSELING [KKM42130]
 Bobot : 2 SKS
 Dosen : ARUM SETIOWATI [0529118401]

Kelas : A2.22
 Hari : -
 Pukul : 00:00 s.d. 00:00
 Ruang : -

Pert	Tanggal	Pokok Bahasan	Sub-Pokok Bahasan	Jml Mhs	Paraf
I	12 Sept 2023	Keptirak mata kuliah	RPS matakul Keterampilan Dasar konseling	29	[Signature]
II	19 Sept 2023	konsep dasar konseling	Pengertian, Tujuan, Unsur pokok	30	[Signature]
III	26 Sept 2023	Tahapan konseling menurut Ahli	a. Sofyan Willis b. Carchuff c. Cavanagh	31	[Signature]
IV	03 Okt 2023	Tahapan keterampilan dlm tiap tahapan	a. keterampilan tahap awal b. keterampilan tahap kerja c. keterampilan tahap akhir	30	[Signature]
V	10 Okt 2023	Keterampilan kons tahap awal	keterampilan attending	31	[Signature]
VI	17 Okt 2023	"	keterampilan observasi dan listening	31	[Signature]
VII	24 Okt 2023	"	keterampilan memusatkan dan paraphrasing	31	[Signature]
VIII	31 Okt 2023	kefr. konseling tahap kerja	kefr. refleksi dan kefr. memimpin	31	[Signature]
IX	07 Nov 2023	"	kefr. memfokuskan dan kefr. klarifikasi	30	[Signature]
X	14 Nov 2023	"	kefr. konfrontasi	31	[Signature]
XI	21 Nov 2023	"	kefr. mengarahkan / leading	31	[Signature]
XII	28 Nov 2023	kefr. konseling tahap akhir	kefr. memberikan nasihat	31	[Signature]
XIII	05 Des 2023	"	kefr. merencanakan dan menyimpulkan	30	[Signature]
XIV	12 Des 2023	Mengenal naskah konseling	Struktur laporan praktik konseling	30	[Signature]
XV	19 Des 2023	"	pengusunan manual mikro-konseling	30	[Signature]

PRESENSI UJIAN AKHIR SEMESTER GASAL
TAHUN AKADEMIK 2023/2024

Program Studi : Bimbingan dan Konseling - S1
Matakuliah : KETERAMPILAN DASAR KONSELING
Kode MK : KR342130
Dosen : ARUM SETIOWATI

Kelas : A2.27
Ruang : 405
Hari/Tanggal : Rabu, 03-01-2024
Waktu : 08.00 - 09.30

No	NPM	Nama Mahasiswa	Nilai	Tanda Tangan	Nilai
1	22144200006	AHMAD FITHRIATUL HAQ	U	<i>[Signature]</i>	A-
2	22144200002	OKTAVIAN DWI WIBOWO	B	<i>[Signature]</i>	A
3	22144200003	UMMI SALMAH	B	<i>[Signature]</i>	A
4	22144200007	YUANTARI ISADORA	B	<i>[Signature]</i>	A
5	22144200008	TANTIA NOVITANINGRUM	B	<i>[Signature]</i>	A
6	22144200014	RELLA FAUZIA ROCHIMAH	B	<i>[Signature]</i>	A
7	22144200015	TIRTA PUTRI DHISTIRA	B	<i>[Signature]</i>	A
8	22144200018	NAVIRA WINDYANA (<i>Wulandita Merdeka</i>)	B	<i>[Signature]</i>	A
9	22144200019	NISA ANJUL FATIMAH	B	<i>[Signature]</i>	A
10	22144200021	WAHYU ARISTYA EFFENDI	B	<i>[Signature]</i>	A
11	22144200022	SATRIA GIGA ANALECTIKA	B	-	
12	22144200028	MARIA OKTA AYLA HKO	B	<i>[Signature]</i>	A
13	22144200029	TARBITA DWI FAJARIENNA	B	<i>[Signature]</i>	A
14	22144200034	SISCHA APRILIA SAPUTRY	B	<i>[Signature]</i>	A
15	22144200035	RAHIFAH	B	<i>[Signature]</i>	A
16	22144200038	YUMI DWI LESTARI	B	<i>[Signature]</i>	A
17	22144200048	SEPTIRA NISA ANDRIANI	B	<i>[Signature]</i>	A
18	22144200049	MUHAMMAD ZAKI AZZAINISSOHBI	B	<i>[Signature]</i>	A
19	22144200051	WULAN NUR HALIZAH	B	<i>[Signature]</i>	A
20	22144200052	SRI MURNI	B	<i>[Signature]</i>	A
21	22144200053	VINA RAHMADANI	B	<i>[Signature]</i>	A
22	22144200056	VIOLA PUSPA KIRANA	B	<i>[Signature]</i>	A
23	22144200057	NURUL AULIA	B	<i>[Signature]</i>	A
24	22144200058	RAHMA SHIRLY AMALIA	B	<i>[Signature]</i>	A
25	22144200059	MUHAMMAD SYAIFUL HAQ	B	<i>[Signature]</i>	A



**PRESENSI UJIAN AKHIR SEMESTER GASAL
 TAHUN AKADEMIK 2023/2024**

Program Studi
 Mata Kuliah
 Kode UK
 Dosen

KEPERAWATAN DAN KEPERAWATAN - 01
 KE TERAMPILAN DASAR KEPERAWATAN
 BAB 01/01
 ARUM SETIOWATI

Kelas PA 23
 Ruang 404
 Hari/Tanggal Rabu, 08-01-2024
 Waktu 08.00 - 09.30

No	NPM	Nama Mahasiswa	SNMP	Tanda Tangan	Nilai
26	22144200060	RINDHANI DVM RAMADHAN	0	<i>[Signature]</i>	A
27	22144200061	TAZKIA BAHRI FATMAH	0	<i>[Signature]</i>	A
28	22144200068	QURROTA AYYUN HIKMAWATI	0	<i>[Signature]</i>	A
29	22144200072	LILIS SIFATIN (Liliasudho mulyati)	0	<i>[Signature]</i>	A
30	22144200073	RADITHYA DAFFA PRADIPTA	0	<i>[Signature]</i>	A
31	22144200077	NALLIA FAISA AZARINI	0	<i>[Signature]</i>	A
32	22144200080	ADITYA DVM MAHENDRA	0	<i>[Signature]</i>	A
33	22144200082	NURUL ANAM	0	<i>[Signature]</i>	A-

Pengawas

Yogyakarta, 03-01-2024

1. _____
2. _____
3. _____
4. _____

ARUM SETIOWATI,